

~~Administrative - Internal Use Only~~**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

P&TS FY-86 Objectives

FROM:

EXTENSION

NO.

C/IMSS/OL

DATE

22 Jan 86

TO: (Off
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

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C/P&TS/OL

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22 January 1986

NOTE FOR: Chief, Personnel & Training Staff

FROM:

Chief, Information & Management Support Staff

SUBJECT: P&TS FY-86 Objectives

Hank:

Our 17 January briefing for the D/L and DD/L resulted in this guidance from them concerning your objectives for FY 86:

a. P&TS #1 (formal schedule of briefings for OL careerists on personnel matters). You need to get started with these briefings.

b. P&TS #3 (updating handbook for Evaluation Panel members). Change from "desirable" to "essential."

c. P&TS #4 (developing an automated data base for training information). Change from "nice-to-have" to "desirable."

d. All. As you know, Hank had asked for 2 "image" objectives from each division and staff: 1 procedural and 1 communications. Do you consider any of yours (either Directorate- or Office-level) image-related? If so, we'll mark them accordingly.

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Next 2 Page(s) In Document Denied